

 <p><b>Financial Assistance Award</b></p> <p><b>DENALI COMMISSION</b>          510 L Street, Suite 410          Anchorage, Alaska 99501          (907) 271-1414 (phone)          (907) 271-1415 (fax)          www.denali.gov</p>		<b>Award Number</b>	01155-00																																																																														
		<b>Award Title</b>	Cross Road Medical Center - New Clinic Facility - Conceptual Planning																																																																														
		<b>Performance Period</b>	July 9, 2009 through September 30, 2010																																																																														
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> Cross Road Medical Center PO BOX 5 Glennallen, AK 99588-0589																																																																													
<b>Denali Commission Finance Officer Certification</b>		Jennifer Price 08/11/2009		<b>Phone:</b> (907) 822-3203 <b>Recipient DUNS #</b> 791257751 <b>TIN #</b> 92-0126047																																																																													
<b>Cost Share Distribution Table</b>																																																																																	
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<b>Signature of Authorized Official - Denali Commission</b>  Electronically Signed			<b>Typed Name and Title</b> George Cannelos Federal Co-Chair		<b>Date</b> 08/10/2009																																																																												

## AWARD ATTACHMENTS

Cross Road Medical Center

01155-00

1. New Clinic Facility - Conceptual Planning - Award Conditions

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and Cross Road Medical Center  
For New Clinic Facility - Conceptual Planning  
Award No. 01155  
July 2009***

***1. Scope of Work***

This project is for conceptual planning for health service needs and facility improvements for the Copper River Region, especially as they relate to primary health care. Up to \$150,000 is provided to the Cross Road Medical Center (CRMC) via this grant award for conceptual planning of a new facility to replace their current primary health care building. The CRMC has been approved to proceed with the project in accordance to their July 9, 2009 submittal to the Denali Commission on conceptual planning. In addition, this conceptual planning effort is funded in association with and according to the November 5, 2008, letter from the Copper River Regional Health Network to the Denali Commission, which lists the CRMC facility as a Level 1 Priority for the Region.

The scope of this grant corresponds with the material supplied by CRMC on July 9, 2009, which refers to the development of an overall facility project plan and timeline. In addition, planning efforts will include the identification of funding sources and supporters, community planning meetings, the development of rough building drawings and corresponding preliminary budget, and the preparation of a conceptual plan, grant applications and business plans for potential funders. These activities may be performed under the direction of a project coordinator.

These funds may be expended on such technical assistance and related work that seeks to further this facility project through the planning phase to the design phase.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

***2. Milestones***

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
Conceptual Planning	07/09/2009	09/30/2010			0	\$0.00
Project Close-out	10/01/2010	12/31/2010			0	\$0.00

### ***3. Award Performance Period***

The Award performance period is July 9, 2009 through September 30, 2010. This is the period during which Award recipients can incur obligations or costs against this Award.

### ***4. Direct and Indirect Costs***

The cost principles of 2 CFR, Part 230 (formerly OMB A-122) are applicable to this Award. No indirect costs are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

### ***5. Budget and Program Revisions***

The Administrative Circular, 2 CFR, Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that CRMC will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

### ***6. Payments***

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by CRMC. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. The form is available on the OMB website: [http://www.whitehouse.gov/OMB/grants/grants\\_forms.html](http://www.whitehouse.gov/OMB/grants/grants_forms.html). Payments shall be made in accordance with 2 CFR, Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

### ***7. Reporting***

Three forms of project reporting are required under this Award, listed below. CRMC shall submit reports using the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is July 9, 2009 to September 30, 2009, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
  - i. Total project funding, including both Denali Commission funding and other project funding sources.

- ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
  - iii. Updated schedule and milestone information as identified in the Scope of Work
  - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
  - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Lessons Learned:** In addition to reporting quarterly, CRNA shall meet twice annually with the Commission to report lessons learned and project status. These meetings may include community participation and can be held via teleconference, to be initiated by CRNA.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:  
<http://harvester.census.gov/sac/>

## **8. *Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”

- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Program Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

### ***9. Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on Standard Form (SF) 424b (non-construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

### ***10. Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

### ***11. Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>Cross Road Medical Center</b>
Nancy Merriman Health Facilities Sr. Program Manager 510 L Street, Suite 410 Anchorage, AK 99501	Ms. André Hines Chief Executive Officer PO Box 5 Glenallen AK 99588

Phone: 907-271-1779 Fax: 907-271-1415 E-mail: <a href="mailto:nmerriman@denali.gov">nmerriman@denali.gov</a>	Phone: 907-822-3203 Fax: 907-822-5805 Email: <a href="mailto:ahines@crossroadmc.org">ahines@crossroadmc.org</a>
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: <a href="mailto:bsorensen@denali.gov">bsorensen@denali.gov</a>	Linda Lanegan PO Box 5 Glenallen AK 99588 Phone: 907-822-3203 Fax: 907-822-5805 Email: <a href="mailto:llanegan@crossroadmc.org">llanegan@crossroadmc.org</a>

## ***12. References***

- CRMC July 9, 2009 funding request
- November 5, 2008 Copper River Regional Health Network letter